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SUMMARY OF EXPERIENCE

Facilitating local- and national-level planning and capacity development in preparedness for, response to and recovery from natural and human created disasters. Trainer of Trainers for personnel of international, national and local organizations. Facilitator of local development planning, organizational strategic planning, national disaster management strategies, national development project plans, bi-lateral development support project plans and United Nations Country Team development support strategies

Work experience in: Afghanistan, Armenia, Bangladesh, Bosnia-Herzegovina, Cambodia, Canada, Cape Verde, China, Colombia, Cote D'Ivoire. Cuba, Cyprus, Denmark, Ecuador, El Salvador, Finland, France, Honduras, India, Indonesia, Italy, Jamaica, Jordan, Kazakhstan, Kenya, Laos, Lebanon, Lesotho, Liberia, Malaysia, Maldives, Moldova, Mozambique, Myanmar, Nicaragua, Niger, Nigeria, Nepal, Pakistan, Papua New Guinea, Poland, The Philippines, Senegal, Serbia, Montenegro, Slovenia, South Africa, Sri Lanka, Swaziland, Switzerland, Saudi Arabia, Syria, Tanzania, Thailand, Uganda, United Kingdom, United States, Uzbekistan, Vietnam, Yemen, and Zambia.

Disaster Management Specialist -- Saudi HEART Program (HEART-Humanitarian Emergency Aid and Response Team). Saudi HEART is a capacity building program, which is in the process of training a pool of 100 Saudi nationals who will be deployed as Saudi Red Crescent Delegates in humanitarian emergency circumstances in the nation and internationally.. Participants are trained in groups of thirty-five persons. Batch one is completing its elective courses in either Public Health in Emergencies or Shelter and Logistics. An international internship will complete their training in the first quarter of 2015. Batch two is nearly half way through the 14 weeks of Core Courses. Thus far they have completed a Disaster Management Course, a Presentation Skills Course, and IFRC-ICRC IMPACT Course and a SPHERE course. They are currently engaged in a Disaster Risk Communications course. Responsibilities of the Disaster Management Specialist include program coordination, delivery of some courses, mentoring of participants, liaison with Saudi Red Crescent Authority, management of participant profiles, collaboration with logistics and admin personnel and assuring cohesion and coherence of training content and methodology; October 2014 – present.

Training of Trainers, Training and Facilitation

Assessed performance requirements, designed training courses and materials; conducted training events and prepared reports for personnel engaged in the following kinds of activities.

Rotary International – Training of Trainers in Youth Protection for members engaged in a variety of programs for youth.

UN Office for Coordination of Humanitarian Affairs – Training of Facilitators for head-quarters and field personnel who conduct courses on Humanitarian Coordination.

Avocats Sans Frontieres – Training of Trainers for Lao Bar Association lawyers, who work with French lawyers from ASF to conduct three week-long courses for new lawyers in Laos. The courses cover: The Role of a Lawyer, The Elements of a Fair Trial, and International Jurisprudence.

United Nations Environmental Program—Training of Trainers for international Bio-Safety Project.

UN Department of Political Affairs and the United Nations System Staff College, training of trainers for personnel engaged in facilitating Early Warning and Preventive Measures courses for United Nations personnel in agencies with field representatives.

United Nations Asia and Pacific Program for Development Training and Communications Planning. Planned, organized and facilitated national disaster management training program conferences in seven countries in Asia (Burma, Cambodia, China, Nepal, The Philippines, Sri Lanka and Vietnam)

United States Peace Corps – While a Peace Corps Volunteer in Lesotho, developed and conducted a series of COS Workshops, the design for which was replicated in a Peace Corps publication and was used globally.

Served as a trainer in four Center for Assessment and System Training (CAST) workshops.

Planned, organized and conducted the first in-country pre-service training for Peace Corps Volunteers in Yemen.

As the Peace Corps Training Officer in Thailand, planned, organized and guided the implementation of nine in-country, pre-service training courses for new volunteers and more than 20 in-service training events. Facilitated Training of Trainers for Thai Language and Cross-cultural trainers, and for technical trainers.

Church World Service – several Training of Trainers courses for CWS and Pakistan and Afghanistan base partner NGO personnel engaged in a range of community development programs including, organizational development, livelihood development, agriculture and animal husbandry, community primary health care, and disaster preparedness and response.

Thai Airways – Training of Trainers for in Customer Relations for Ground Service personnel.

Adecco, United Kingdom – Training of Facilitators for Training Department personnel.

Asian Management Institute – Training of Facilitators for development project planning personnel.

Friedrich Nauman Stiftung – Training of Trainers courses for Thai NGO personnel engaged in community development.

West Chester University, West Chester, Pennsylvania – Planned and directed New Student Orientation program focusing on racial and ethnic understanding. Two hundred and fifty students four days a week for eight weeks. Designed and taught a follow-up

course on Racial and Ethnic Understanding. The first time the course was offered, thirty five students signed up. The next semester, six hundred students wanted to take the course.

MOST RECENT FACILITATION ACTIVITIES

Facilitator – Strategic Planning workshop for **Sylvatex Corporation**, a fuel additive company based in San Francisco.

Life Experience Action Planning (LEAP) for five members of a UN family based in Geneva, Switzerland. LEAP is a transition planning process for individuals, couples, families, groups and businesses.

Lead Facilitator – Strategic Planning Workshop for North Mason Resources, a multi-service, non-profit organization.

Lead Facilitator—Humanitarian Field Coordination Training Program – UNOCHA – Competency –based training for international and national personnel. Bangkok, Thailand and Johannesburg, South Africa November-December 2013.

Lead Trainer –Training of Trainers for members of the Lao Bar Association in association with Avocats Sans Frontieres, France. Vientiane, Laos. October 2013.

REPRESENTATIVE CONSULTATIONS

Lead Facilitator – OCHA-Pakistan Annual Team Planning Retreat. Worked with staff committee design and organize the retreat and then served as the facilitator. Islamabad and Lahore, Pakistan.

Co-designer, developer and co-facilitator of a three-phase Humanitarian Field Coordination Program for UNOCHA personnel – March, 2008-December, 2013.

First phase was a distance learning course for 90 personnel covering six topics: Humanitarian Coordination, Information Management, Advocacy, Preparedness and Strategic Planning, Protection Coordination and Humanitarian Financing. Participants read chapters and submit exercises which are reviewed and comments provided. Second phase is face-to-face training workshop focused on building competencies related to field coordination, including leadership, trust and relationship building, facilitation, networking, analysis, negotiation and the basis of humanitarian reform. The third phase is a mentored personal and professional growth component based on personal development plans prepared during the second phase training event.

Facilitator of UNDP, India, Annual Work Planning process and of the Mid-Term Review of the Country Program Action Plan – January to July, 2010

Working directly with Program Units and Project Staff to review and revise outputs and indicators in Annual Work Plans and to prepare for, MTR meetings and presentations. UNDP Programs include Disaster Risk Reduction, Energy and Environment, Governance, HIV/AIDS and Poverty. Worked with program staff and State Officials in Jharkhand to prepare, discuss and agree on State and district level annual plans for Disaster Risk Reduction and Urban Risk Reduction.

Contributor to Building Trust Among Diverse Teams published by Oxfam, Great Britain as part of the Emergency Capacity Building Project --2007

Project Cycle Management Courses for UNMIL in Liberia 2007. Planned, designed and conducted two courses for 42 UN personnel. Course covered analytical and project planning steps as well as approaches to project management.

HIV AIDS in Humanitarian Emergencies --- UNAIDS Global Conference. Abidjan, Cote d'Ivoire, September, 2007. Designed and facilitated international conference to create guidelines for dealing with HIV and AIDS in humanitarian emergencies. Prepared summary report.

Pacific Emergency Health Initiative – Centers for Disease Control and Prevention Regional Conference – East West Center, University of Hawaii. Planned organized and facilitated action planning workshop as a follow up to previous year's conference.

Workshops and Courses Designed and Conducted

All Phases of Natural Disaster Management (Mitigation, Preparedness, Response, Recovery)

Appreciative Inquiry

CCA-UNDAF Strategic Planning

Coaching Skills for Managers

Communication Skills – presentation skills and basic counseling skills.

Community Mobilization

Completion of Service for Peace Corps Volunteers

Complex Emergency Management

Conflict Analysis for Prevention and Peace-building

Conflict Early Warning and Preventive Measures

Cross-cultural Training

Development and Use of Cross-cultural Learning Materials

Development Theory and Practice

Drought Disaster Management

Earthquake Disaster Management

Emergency Field Coordination Training

Emergency Management Training

Emotional Intelligence

Evaluating Humanitarian Action (3 levels of courses)

Flood Disaster Management

Humanitarian Principles

Human Resource Development

Induction Training for UN Junior Professional Officers and Associate Experts

Introduction to Development

Interviewing Skills

Life Experience Action Planning

Life Oriented Objective Planning

Management of Emergency Field Coordination

Managing Emergency Settlements
Meeting Management
Monitoring and Evaluation of Projects and Programs
Negotiation Skills
Networking
New Student Orientation for University Students
Participatory Rural Appraisal
Project Management
Project Planning and Design Skills
Proposal Writing
Racial and Ethnic Understanding
Rapid Rural Appraisal (RRA)
Re-careering, Job Search and CV / Resume Writing
Refugee and IDP Camp Management
Report Writing
Sphere Minimum Standards for Humanitarian Relief
Strengthening Extension Services
Teambuilding
Training of Facilitators – Skills required of those who facilitate small group or community interactions and other participatory decision making processes
Training for Training Programme Managers – Skills for those who may or may not be trainers, but who manage training programmes
Training of Trainers – Skills required of trainers
Trust Building

Conferences Facilitated

International Conference on Bio-Safety (Cartegena Protocol)
International Conference on HIV and AIDS in Emergencies
Centers for Disease Prevention and Control, Pacific Emergency Health Initiative --
Pacific Summit for Disaster Risk Reduction – Hawaii 2004, Fiji 2005, Hawaii 2007
International Conference on Education for All in Cambodia -- Government of Cambodia,
Civil Society Organizations, UNDP, UNICEF, and UNESCO.
National Disaster Management Strategy Development Conferences in China, Sri Lanka,
The Philippines, Vietnam, Myanmar, Cambodia and Nepal
National Conflict Prevention Conference – Nepal
UNDP – SARC Poverty Alleviation Conference
National Conference on Conflict Prevention -- Niger
Peace and Order – Bondoc, Philippines
Government of The Philippines and United Nations Follow-up to the Global
Conferences (Beijing, Cairo, Copenhagen, Istanbul, and Rio)

COMMUNITY INVOLVEMENT

Mason County Regional Fire Authority Commissioner
North Mason Rotary – member
Mason County Department of Emergency Management Planning Team - member
Mason County Re-entry Coalition – member

Mason County Community Services Committee - member

REFERENCES on request